

# **SEATRIUM LIMITED**

(Incorporated in Singapore)
Company Registration No. 196300098Z

# **NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN THAT** the 61st Annual General Meeting of Seatrium Limited (the "**Company**") will be held at Stephen Riady Auditorium@NTUC, NTUC Centre, Level 7, One Marina Boulevard, Singapore 018989 and using virtual meeting technology on Friday, 26 April 2024 at 11.00 a.m. (Singapore time) to transact the following business:

## **ROUTINE BUSINESS**

directors to fix their remuneration.

1	To receive and adopt the directors' statement and audited financial statements for the year ended 31 December 2023 and the auditors' report thereon.		
2	To re-elect the following directors, each of whom will retire by rotation pursuant to article 94 of the Company's Constitution and who, being eligible, have offered themselves for re-election: (See explanatory note.)		
	(a)	Mr Mark Gainsborough	Resolution 2
	(b)	Mr Nagi Hamiyeh	Resolution 3
3	To re-elect the following directors, each of whom will retire pursuant to article 100 of the Company's Constitution and who, being eligible, have offered themselves for re-election: (See explanatory note.)		
	(a)	Ms Ieda Gomes Yell	Resolution 4
	(b)	Mr Sarjit Singh Gill	Resolution 5
	(c)	Ms Astrid Skarheim Onsum	Resolution 6
	(d)	Ms Mariel von Schumann	Resolution 7
4	To approve directors' fees of up to S\$2,900,000 for the year ending 31 December Resolut 2024 (2023: up to S\$2,350,000). (See explanatory note.)		Resolution 8
5	To re-appoint KPMG LLP as the auditors of the Company and to authorise the Resolution 9		

## **SPECIAL BUSINESS**

To consider and, if thought fit, to pass, with or without modifications, the following resolutions which will be proposed as Ordinary Resolutions:

#### 6 Renewal of Share Issue Mandate

Resolution 10

That authority be and is hereby given to the directors to:

- (a) (i) issue shares of the Company ("shares") whether by way of rights, bonus or otherwise; and/or
  - (ii) make or grant offers, agreements or options (collectively, "Instruments") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the directors may, in their absolute discretion, deem fit; and

(b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the directors while this Resolution was in force,

## provided that:

- (1) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 50% of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with paragraph (2) below), of which the aggregate number of shares to be issued other than on a *pro rata* basis to shareholders of the Company (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) shall not exceed 5% of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with paragraph (2) below);
- (2) (subject to such manner of calculation as may be prescribed by the Singapore Exchange Securities Trading Limited (the "SGX-ST")) for the purpose of determining the aggregate number of shares that may be issued under paragraph (1) above, the percentage of issued shares shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time this Resolution is passed, after adjusting for:
  - new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which were issued and are outstanding or subsisting at the time this Resolution is passed; and
  - (ii) any subsequent bonus issue or consolidation or subdivision of shares,

and, in paragraph (1) above and this paragraph (2), "subsidiary holdings" has the meaning given to it in the Listing Manual of the SGX-ST;

- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and
- (4) (unless revoked or varied by the Company in general meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next annual general meeting of the Company or the date by which the next annual general meeting of the Company is required by law to be held, whichever is the earlier.

#### 7 Renewal of Share Plan Mandate

Resolution 11

That approval be and is hereby given to the directors to:

- (a) grant awards in accordance with the provisions of the Seatrium Performance Share Plan 2020 (the "Seatrium PSP 2020") and/or the Seatrium Restricted Share Plan 2020 (the "Seatrium RSP 2020") (the Seatrium PSP 2020 and the Seatrium RSP 2020, together the "Share Plans"); and
- (b) allot and issue from time to time such number of fully paid-up ordinary shares of the Company as may be required to be delivered pursuant to the vesting of awards under the Share Plans,

#### provided that:

- (1) the aggregate number of (i) new ordinary shares allotted and issued and/or to be allotted and issued, (ii) existing ordinary shares (including shares held in treasury) delivered and/or to be delivered, and (iii) ordinary shares released and/or to be released in the form of cash in lieu of ordinary shares, pursuant to the Share Plans, shall not exceed 5% of the total number of issued ordinary shares of the Company (excluding treasury shares and subsidiary holdings) from time to time; and
- (2) the aggregate number of ordinary shares under awards to be granted pursuant to the Share Plans during the period commencing from this annual general meeting and ending on the date of the next annual general meeting of the Company or the date by which the next annual general meeting of the Company is required by law to be held, whichever is the earlier, shall not exceed 0.5% of the total number of issued ordinary shares of the Company (excluding treasury shares and subsidiary holdings) from time to time,

and in this Resolution, "subsidiary holdings" has the meaning given to it in the Listing Manual of the Singapore Exchange Securities Trading Limited.

## 8 Renewal of IPT Mandate

Resolution 12

That:

(a) approval be and is hereby given, for the purposes of Chapter 9 of the Listing Manual ("Chapter 9") of the Singapore Exchange Securities Trading Limited, for the Company, its subsidiaries and associated companies that are entities at risk (as that term is used in Chapter 9), or any of them, to enter into any of the transactions falling within the types of interested person transactions described in the Appendix to the Company's Letter to Shareholders dated 9 April 2024 (the "Letter") with any party who is of the class of interested persons described in the Appendix to the Letter, provided that such transactions are made on normal commercial terms and in accordance with the review procedures for such interested person transactions;

- (b) the approval given in paragraph (a) above (the "IPT Mandate") shall, unless revoked or varied by the Company in general meeting, continue in force until the conclusion of the next annual general meeting of the Company; and
- (c) the directors and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing all such documents as may be required) as they and/or he may consider expedient or necessary or in the interests of the Company to give effect to the IPT Mandate and/or this Resolution.

#### 9 Renewal of Share Purchase Mandate

Resolution 13

That:

- (a) for the purposes of Sections 76C and 76E of the Companies Act 1967 (the "Companies Act"), the exercise by the directors of all the powers of the Company to purchase or otherwise acquire issued ordinary shares of the Company ("Shares") not exceeding in aggregate the Maximum Limit (as hereafter defined), at such price or prices as may be determined by the directors from time to time up to the Maximum Price (as hereafter defined), whether by way of:
  - market purchase(s) on the Singapore Exchange Securities Trading Limited (the "SGX-ST") and/or any other securities exchange on which the Shares may for the time being be listed and quoted ("Other Exchange"); and/or
  - (ii) off-market purchase(s) (if effected otherwise than on the SGX-ST or, as the case may be, the Other Exchange) in accordance with any equal access scheme(s) as may be determined or formulated by the directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Companies Act,

and otherwise in accordance with all other laws and regulations and rules of the SGX-ST or, as the case may be, Other Exchange, as may for the time being be applicable, be and is hereby authorised and approved generally and unconditionally (the "Share Purchase Mandate");

- (b) unless varied or revoked by the Company in general meeting, the authority conferred on the directors pursuant to the Share Purchase Mandate may be exercised by the directors at any time and from time to time during the period commencing from the date of the passing of this Resolution and expiring on the earliest of:
  - the date on which the next annual general meeting of the Company is held;
  - (ii) the date by which the next annual general meeting of the Company is required by law to be held; and
  - (iii) the date on which purchases and acquisitions of Shares pursuant to the Share Purchase Mandate are carried out to the full extent mandated;

#### (c) in this Resolution:

"Average Closing Price" means the average of the last dealt prices of a Share for the five consecutive market days on which the Shares are transacted on the SGX-ST or, as the case may be, the Other Exchange, immediately preceding the date of the market purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the off-market purchase, and deemed to be adjusted in accordance with the listing rules of the SGX-ST for any corporate action which occurs during the relevant five-day period and the date of the market purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the off-market purchase;

"date of the making of the offer" means the date on which the Company makes an offer for the purchase or acquisition of Shares from holders of Shares, stating therein the relevant terms of the equal access scheme for effecting the off-market purchase;

"Maximum Limit" means that number of issued Shares representing 2% of the total number of issued Shares as at the date of the passing of this Resolution (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the SGX-ST)); and

"Maximum Price", in relation to a Share to be purchased or acquired, means the purchase price (excluding brokerage, commission, applicable goods and services tax and other related expenses) which shall not exceed, whether pursuant to a market purchase or an off-market purchase, 105% of the Average Closing Price of the Shares; and

(d) the directors and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing all such documents as may be required) as they and/or he may consider expedient or necessary or in the interests of the Company to give effect to the transactions contemplated and/or authorised by this Resolution.

#### 10 Proposed Share Consolidation

Resolution 14

That authority be and is hereby given:

- (a) for the proposed consolidation of every twenty (20) existing issued ordinary shares (including treasury shares) of the Company ("Existing Shares") held by the shareholders of the Company ("Shareholders") as at the record date to be determined by the directors ("Record Date") into one (1) ordinary share of the Company (collectively referred to as the "Consolidated Shares" and each, a "Consolidated Share") in the manner set out in the Letter to Shareholders dated 9 April 2024, fractional entitlements to be disregarded, and the number of Consolidated Shares which each Shareholder is entitled to resulting from the Proposed Share Consolidation, based on their holdings of Existing Shares as at the Record Date, shall be rounded down to the nearest whole Consolidated Share (the "Proposed Share Consolidation");
- (b) any fraction of a Consolidated Share which may arise from the Proposed Share Consolidation pursuant to paragraph (a) above shall be disregarded, and all fractions of Consolidated Shares to which holders of the Existing Shares would otherwise be entitled to shall be aggregated and dealt with in such manner as the directors may, in their absolute discretion, deem fit in the interests of the Company, including but not limited to (i) disregarding fractional entitlements, or (ii) aggregating and selling the same and distributing the proceeds on a *pro rata* basis to such holders of Existing Shares or on such other basis as they may, in their absolute discretion, deem appropriate;

- (c) the directors be and are hereby authorised to fix the Record Date and the date on which the Consolidated Shares will trade on the Mainboard of the Singapore Exchange Securities Trading Limited in board lots of one hundred (100) Consolidated Shares in their absolute discretion as they deem appropriate; and
- (d) the directors and/or any of them be and are hereby authorised to do all such acts and things (including, without limitation, executing all such documents as may be required, entering into all transactions, approving any amendments, alterations or modifications to any documents, and signing, filing and/or submitting any notices, forms and documents with or to the relevant authorities) as they and/or he may think necessary, desirable or expedient to give effect to the Proposed Share Consolidation contemplated in this Resolution or in the interests of the Company.

By Order of the Board

Looi Lee Hwa Company Secretary

9 April 2024 Singapore

#### **EXPLANATORY NOTES:**

Resolutions 2 to 7 - Detailed information on these directors can be found under the Board of Directors, Corporate Governance Report and Supplementary Information sections in the Annual Report 2023.

If re-elected, Mr Mark Gainsborough will remain as the Chairman of the Board of Directors, the Chairman of the Nomination and Remuneration Committee and Transformation Committee, and a member of the Corporate Social Responsibility Committee. He is considered an independent director.

If re-elected, Mr Nagi Hamiyeh will remain as a member of the Audit and Risk Committee, Nomination and Remuneration Committee and Transformation Committee. He is considered a non-executive and non-independent director.

If re-elected, Ms Ieda Gomes Yell will remain as a member of the Corporate Social Responsibility Committee and Transformation Committee. She is considered an independent director.

If re-elected, Mr Sarjit Singh Gill will remain as a member of the Audit and Risk Committee. He is considered an independent director.

If re-elected, Ms Astrid Skarheim Onsum will remain as a member of the Audit and Risk Committee. She is considered an independent director.

If re-elected, Ms Mariel von Schumann will remain as a member of the Corporate Social Responsibility Committee and Nomination and Remuneration Committee. She is considered an independent director.

#### Resolution 8

This resolution, if passed, will facilitate the payment of directors' fees of up to \$\$2,900,000 for the non-executive directors of the Company for the year ending 31 December 2024 (2023: up to \$\$2,350,000). Shareholders' approval is being sought for a higher amount of directors' fees for year 2024 mainly due to the appointment of 4 additional non-executive directors after the annual general meeting held in year 2023 (the directors' fees for year 2023 had originally catered for the appointment of 2 additional non-executive directors).

A diverse and international board is needed to lead and guide the Company as it aims to transform itself into a premier global player with world-class talent and engineering capabilities. To this end, the Company has appointed a talented and multi-national board with vast and illustrious experience in areas where the Company is targeting its next phase of strategic directions.

Details of the directors' fees framework are set out in the Corporate Governance Report section in the Annual Report 2023.

The amount of directors' fees is computed based on/takes into account (i) a board size of 10 directors (including 9 non-executive directors), (ii) full attendance by all of the non-executive directors based on the meeting schedule for year 2024, and (iii) a buffer to cater for unplanned or *ad hoc* meetings.

In the event that the amount proposed is insufficient, approval will be sought at the next annual general meeting in year 2025 ("2025 AGM") before payments are made to directors for the shortfall. Directors and their associates will abstain from voting on Resolution 8.

The current intention is that the directors' fees for the non-executive directors for year 2024 (with the exception of Mr Nagi Hamiyeh and Mr Lai Chung Han) will comprise a cash component and a share component, with up to 30% being delivered in the form of restricted share awards under the Seatrium Restricted Share Plan 2020. Any such award would typically consist of the grant of fully paid shares outright with no performance or vesting conditions attached, but with a selling moratorium whereby each non-executive director is required to hold (as applicable) the equivalent of one year's Chairman all-in fee, Deputy Chairman all-in fee and non-executive director basic retainer fee, for the duration of his tenure as a director and for one year after he steps down as a director. Any excess may be disposed of as desired. The directors' fees due to Mr Nagi Hamiyeh, who holds an executive position in Temasek International Pte Ltd ("TIPL"), and Mr Lai Chung Han, who is a civil servant, will be paid wholly in cash to TIPL and the Public Service Division respectively.

The cash component of the directors' fees for year 2024 is intended to be paid half-yearly in arrears. The share component of the directors' fees for year 2024 is intended to be delivered after the 2025 AGM has been held. The actual number of shares to be awarded to the relevant non-executive director holding office at the time of the payment is intended to be determined by reference to the volume-weighted average price of a share on the Singapore Exchange Securities Trading Limited (the "SGX-ST") over the 14 trading days from (and including) the day on which the shares are first quoted ex-dividend after the 2025 AGM (or, if no final dividend is proposed at the 2025 AGM, or the resolution to approve any such final dividend is not approved at the 2025 AGM, over the 14 trading days immediately following the date of the 2025 AGM).1 The number of shares to be awarded will be rounded down to the nearest hundred and any residual balance will be settled in cash. A non-executive director who steps down before the delivery of the share component will receive all of his directors' fees for year 2024 (calculated on a pro-rated basis, where applicable) in cash.

#### Resolution 10

This resolution is to empower the directors to issue shares of the Company and to make or grant Instruments (such as warrants or debentures) convertible into shares, and to issue shares in pursuance of such Instruments, up to a number not exceeding 50% of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings), of which up to 5% may be issued other than on a *pro rata* basis to shareholders. The aggregate number of shares which may be issued shall be based on the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) at the time that Resolution 10 is passed, after adjusting for (a) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which were issued and are outstanding or subsisting at the time that Resolution 10 is passed, and (b) any subsequent bonus issue or consolidation or subdivision of shares. As at 11 March 2024 (the "Latest Practicable Date"), the Company had 20,102,623 treasury shares and no subsidiary holdings.

#### Resolution 11

This resolution is to empower the directors to offer and grant awards pursuant to the Seatrium Performance Share Plan 2020 and the Seatrium Restricted Share Plan 2020 (collectively, the "Share Plans") and to issue ordinary shares of the Company pursuant to the vesting of awards granted pursuant to the Share Plans provided that: (a) the aggregate number of (i) new ordinary shares allotted and issued and/or to be allotted and issued, (ii) existing ordinary shares (including shares held in treasury) delivered and/or to be delivered, and (iii) ordinary shares released and/or to be released in the form of cash in lieu of ordinary shares, pursuant to the Share Plans shall not exceed 5% of the total number of issued ordinary shares of the Company (excluding treasury shares and subsidiary holdings) from time to time; and (b) the aggregate number of ordinary shares under awards to be granted pursuant to the Share Plans during the period commencing from this annual general meeting to the next annual general meeting shall not exceed 0.5% of the total number of issued ordinary shares of the Company (excluding treasury shares and subsidiary holdings) from time to time.

For information, in respect of the 30% share component of the directors' fees for year 2023, and subject to shareholders' approval being obtained for the Proposed Share Consolidation (as defined in Resolution 14), the volume-weighted average price of a share on the SGX-ST over the 14 trading days immediately following the date of the 2024 AGM by reference to which the actual number of shares to be awarded to the relevant non-executive directors is intended to be determined will, if the Proposed Share Consolidation is effected during this period, be adjusted accordingly for the Proposed Share Consolidation.

#### Resolution 12

This resolution is to renew the IPT Mandate (as defined in Resolution 12) to enable the Company, its subsidiaries and associated companies that are entities at risk (as that term is used in Chapter 9 of the Listing Manual of the SGX-ST), or any of them, to enter into certain interested person transactions with specified classes of interested persons, as described in the Letter to Shareholders dated 9 April 2024 (the "Letter"). Please refer to the Letter for more details.

#### Resolution 13

This resolution is to renew the Share Purchase Mandate (as defined in Resolution 13) to enable the Company to purchase or otherwise acquire issued ordinary shares of the Company, on the terms and subject to the conditions set out in the resolution.

The Company intends to use internal and/or external sources of funds to finance the purchase or acquisition of its ordinary shares. The amount of financing required for the Company to purchase or acquire its ordinary shares, and the impact on the Company's financial position, cannot be ascertained as at the date of this Notice as these will depend on the number of ordinary shares purchased or acquired, the price at which such ordinary shares were purchased or acquired and whether the ordinary shares purchased or acquired are held in treasury or cancelled.

Based on the existing issued ordinary shares as at the Latest Practicable Date and excluding any ordinary shares held in treasury, the purchase by the Company of 2% of its issued ordinary shares (and disregarding the 20,102,623 ordinary shares held in treasury) will result in the purchase or acquisition of 1,364,341,513 ordinary shares.

In the case of both market purchases and off-market purchases by the Company and assuming that the Company purchases or acquires the 1,364,341,513 ordinary shares at the Maximum Price of S\$0.09 for one ordinary share (being the price equivalent to 105% of the average of the last dealt prices of the ordinary shares for the five consecutive market days on which the ordinary shares were traded on the SGX-ST immediately preceding the Latest Practicable Date), the maximum amount of funds required for the purchase or acquisition of the 1,364,341,513 ordinary shares is S\$122,790,736.

The financial effects of the purchase or acquisition of such ordinary shares by the Company pursuant to the proposed Share Purchase Mandate on the audited financial statements of the Group and the Company for the financial year ended 31 December 2023 based on these assumptions are set out in paragraph 3.7 of the Letter.

Please refer to the Letter for more details.

#### Resolution 14

This resolution is to approve the Proposed Share Consolidation (as defined in Resolution 14), and to empower the directors and/or any of them to do all such acts and things (including, without limitation, executing all such documents as may be required) as they and/or he may think necessary, desirable or expedient to give effect to the Proposed Share Consolidation.

Please refer to the Letter for more details.

## **NOTES:**

## Format of Meeting

The 61st Annual General Meeting ("AGM") will be held at Stephen Riady Auditorium@NTUC, NTUC Centre, Level 7, One Marina Boulevard, Singapore 018989 ("Physical Meeting") and using virtual meeting technology ("Virtual Meeting") on Friday, 26 April 2024 at 11.00 a.m. (Singapore time). Shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives will be able to ask questions and vote at the AGM by attending the Physical Meeting in person or by participating in the Virtual Meeting using virtual meeting technology.

Printed copies of this Notice and the accompanying proxy form will be sent by post to members. These documents will also be published on the Company's website at the URL <a href="https://investors.seatrium.com/agm\_egm.html">https://investors.seatrium.com/agm\_egm.html</a> and the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.

## Arrangements for Participating in Meeting

## 2 Arrangements relating to:

- (a) in-person attendance at the AGM by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives (including arrangements by which they are to register in person for the Physical Meeting);
- (b) attendance at the AGM by shareholders, including CPF and SRS investors, and (where applicable) duly appointed proxies and representatives using virtual meeting technology (including arrangements by which they are to pre-register at the pre-registration website at the URL <a href="https://conveneagm.sg/SEATRIUM-AGM2024">https://conveneagm.sg/SEATRIUM-AGM2024</a> for access to the Virtual Meeting electronically via live audio-visual webcast or live audio-only stream);
- (c) submission of questions by shareholders, including CPF and SRS investors, in advance of, or at, the AGM, and addressing of substantial and relevant questions by the Company in advance of, or at, the AGM; and
- (d) voting at the AGM (i) by shareholders or their duly appointed proxy(ies) (other than the Chairman of the Meeting) or representative(s); (ii) by CPF or SRS investors if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators; or (iii) by shareholders, or CPF or SRS investors, appointing the Chairman of the Meeting as proxy to vote on their behalf at the AGM.

are set out in the accompanying Company's announcement dated 9 April 2024. This announcement may be accessed at the Company's website at the URL <a href="https://investors.seatrium.com/agm\_egm.html">https://investors.seatrium.com/agm\_egm.html</a> and the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.

Please note that in the event of any technical disruption, malfunction or outage affecting the Virtual Meeting which cannot be resolved within a reasonable time, the Chairman of the Meeting may, after considering the situation in full and the alternatives available (including but not limited to making adjustments to the virtual meeting technology arrangements or an adjournment of the AGM), nevertheless continue with the Physical Meeting only.

#### Appointment of Proxy(ies)

- 3 (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the AGM. Where such member's instrument appointing a proxy(ies) appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the instrument.
  - (b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the AGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's instrument appointing a proxy(ies) appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument.

"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act 1967.

A member who wishes to appoint a proxy(ies) must complete the instrument appointing a proxy(ies), before submitting it in the manner set out below.

- 4 A proxy need not be a member of the Company. A member may choose to appoint the Chairman of the Meeting as his/her/its proxy.
- 5 The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:
  - (a) if submitted personally or by post, be lodged with the Company's Share Registrar, KCK CorpServe Pte. Ltd., at 1 Raffles Place, #04-63 One Raffles Place (Tower 2), Singapore 048616; or
  - (b) if submitted electronically, be submitted:
    - (i) via email to the Company's Share Registrar at seatrium-agm@kckcs.com.sg; or
    - (ii) via the online process through the pre-registration website at the URL https://conveneagm.sq/SEATRIUM-AGM2024,

and in each case, must be lodged or received (as the case may be) not less than 72 hours before the time appointed for holding the AGM.

- 6 CPF and SRS investors:
  - (a) may vote at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or
  - (b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 16 April 2024.

## Access to Documents

- The Annual Report 2023 and the Letter to Shareholders dated 9 April 2024 (in relation to the proposed renewal of the IPT Mandate, the proposed renewal of the Share Purchase Mandate and the Proposed Share Consolidation) (the "Letter") have been published and may be accessed at the Company's website as follows:
  - (a) the Annual Report 2023 may be accessed at the URL <a href="https://investors.seatrium.com/agm\_egm.html">https://investors.seatrium.com/agm\_egm.html</a> by clicking on the hyperlink "Annual Report 2023" under the section "AGM 2024"; and
  - (b) the Letter may be accessed at the URL <a href="https://investors.seatrium.com/agm\_egm.html">https://investors.seatrium.com/agm\_egm.html</a> by clicking on the hyperlink "Letter to Shareholders" under the section "AGM 2024".

The above documents may also be accessed at the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.

Members may request for printed copies of these documents by completing and submitting the Request Form (sent to them by post together with printed copies of this Notice and the accompanying proxy form) by 5.00 p.m. on 19 April 2024.

#### PERSONAL DATA PRIVACY:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company (a) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxy(ies) and representative(s) appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (the "Purposes"); (b) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes; and (c) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.